
Notice to Bidders and Newspaper Advertisement

SUNY Fredonia will receive sealed bids for project number **M05645** titled **Maytum Hall Boiler Room Stair Repair** until **1:00 PM** local time on **December 17, 2024** at the Office of Facilities Planning, located at 140 Hendrix Hall on the SUNY Fredonia campus, where such proposals will be publicly opened and read aloud in the conference room. If mailing a bid, please mail to: SUNY Fredonia, Office of Facilities Planning, 280 Central Avenue, Fredonia, NY 14063 (*do not use 140 Hendrix Hall, as it may be delivered to the dormitory side of the building and delivery unnecessarily delayed*).

All work on this Contract is to be completed by **April 30, 2025**.

Bidding and Contract Documents may be examined free of charge at the campus and at the following locations.

SUNY Fredonia, Facilities Planning Department; 140 Hendrix Hall

Consultant's Office: LaBella Associates, 500 E 6th St, Jamestown, NY 14701

Plan Room: Southern Tier Builders Association, Inc., 65 East Main Street, Falconer, NY 14733-1397

FREE online viewing available at: <http://login.onlineplanservice.com/SP/code.aspx>

Password: NYBX24-05137-M05645

Plan Room: Dodge Data & Analytics – Subscribers Only: Online viewing available at:

www.construction.com

Plan Room: Construction Market Data (CMD Group) – Subscribers Only: Online viewing available

at: www.cmdgroup.com

Complete sets of Contract Documents for bidding may be obtained from: Gretchen Fronczak, Capital Project Assistant at Facilities Planning, located at 140 Hendrix Hall on the Fredonia campus. If mailing a deposit check, please use the following address: SUNY Fredonia, Office of Facilities Planning, 280 Central Avenue, Fredonia, NY 14063.

Section 143 of the State Finance Law requires payment of a deposit to receive these documents.

Accordingly, a deposit check (**\$40 for printed set OR \$20 for electronic copy**), made payable to **SUNY Fredonia**, is required. Deposits less than \$50.⁰⁰ are nonrefundable. Deposits will be waived for certified Minority and Women Owned and Service-Disabled Veteran Owned Businesses.

A pre-bid meeting and project walk-through will be held on **December 3, 2024 at 10:00 AM** with all contractors assembled in the **3rd Floor Conference Room in Maytum Hall on the Fredonia campus**. If attendance at the above is impossible, an alternate meeting may be arranged by prior contact with the project manager; said alternate meeting must be completed no later than **December 13, 2024**; therefore, contractors must plan accordingly and allow sufficient time when scheduling the meeting

since all alternate meetings will be accommodated as the project manager's schedule will allow and cannot be guaranteed. Please note that attendance at a pre-bid meeting and project walk-through **has been deemed mandatory** for all potential bidders on this project. All potential bidders are advised that they must sign a "Pre-Bid Site Visit Meeting Log-In Sheet" to verify that they have complied with this requirement. Failure to fulfill this requirement will disqualify the contractor's bid. Failure to attend a walk-through shall not be the cause for extra payment. Note that the deadline for all RFIs is 1:00 PM on **December 13, 2024**.

Bids must be submitted in duplicate in accordance with the instructions contained in the Information for Bidders. Security will be required for each bid in an amount not less than five (5) percent of the Total Bid.

It is the policy of the State of New York and the State University of New York to encourage minority business enterprise participation in this project by contractors, subcontractors and suppliers, and all bidders are expected to cooperate in implementing this policy. For inquiries related specifically to Minority Women-Owned Business Enterprises (MWBE) & Service-Disabled Veteran-Owned Business (SDVOB) provisions of this procurement solicitation, the designated contact is: Gretchen Fronczak, Capital Project Assistant at Facilities Planning; Phone: (716) 673-3722; Email: Gretchen.Fronczak@fredonia.edu.

State Finance Law §§139-j and 139-k imposes certain restrictions on communications between a Governmental Entity and a Bidder during the procurement process. During the restricted period the Bidder is restricted from making contacts to other than designated contact unless it is a contact that is included among certain statutory exceptions set forth in State Finance Law §139-j(3)(a). The restricted period is from the earliest notice of intent to solicit offers through final award and approval of the Contract. Designated Staff is identified as follows:

Solicitation & Contractual Questions: Gretchen Fronczak, Facilities Contracts Administrator at Facilities Planning; Phone: (716) 673-3722; Email: Gretchen.Fronczak@fredonia.edu

Technical Questions (Project Manager): Timothy Bentham, Co-Director of Facilities Services; Phone: (716) 673-3452; Email: Timothy.Bentham@fredonia.edu

University employees and their designated representatives are also required to obtain certain information when contacted during the restricted period and make a determination of the responsibility of the Bidder pursuant to these two statutes. Certain findings of non-responsibility can result in rejection for contract award and in the event of two findings within a 4-year period the Bidder is debarred from obtaining government procurement contracts.

The State University of New York reserves the right to reject any or all bids.